



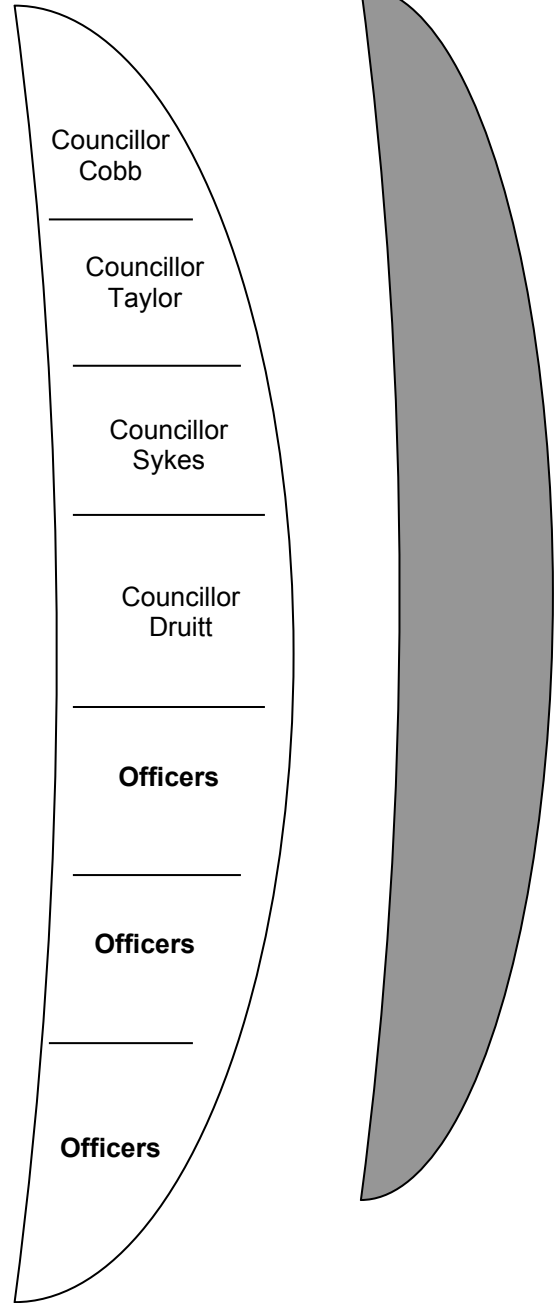
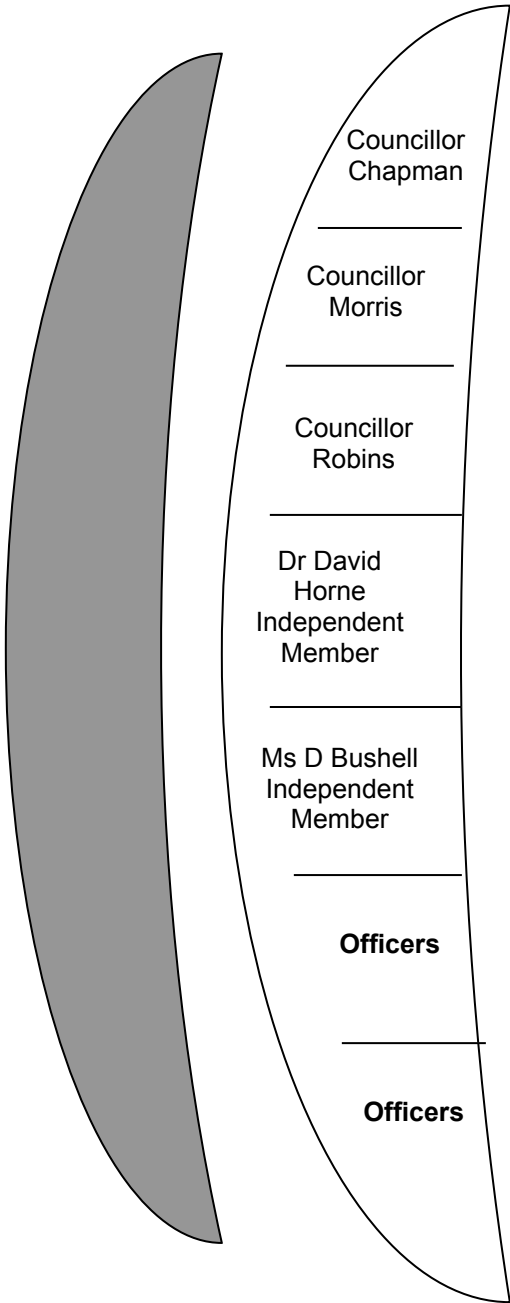
Audit & Standards Committee

Title:	Audit & Standards Committee
Date:	22 September 2015
Time:	4.00pm
Venue	The Ronuk Hall, Portslade Town Hall
Members:	<p>Councillors: A Norman (Chair), Chapman, Cobb, Druitt, Morris, Robins (Group Spokesperson), Sykes (Group Spokesperson) and Taylor</p> <p>Co-opted Members: Diane Bushell and Dr David Horne</p>
Contact:	<p>John Peel Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk</p>

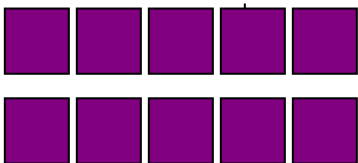
	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p>FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

Democratic Services: Audit & Standards Committee

Head of Legal & Democratic Services	Councillor A Norman (Chair)	Interim Executive Director Finance & Resources	Democratic Services Officer
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Public Seating



Press



AGENDA

24 PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public: To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

25 MINUTES

1 - 16

To consider the minutes of the meeting held on 5 June 2015 (copy attached).

26 CHAIR'S COMMUNICATIONS

AUDIT & STANDARDS COMMITTEE

- 32 2014/15 FINANCIAL STATEMENTS AND ANNUAL GOVERNANCE STATEMENT** **61 - 90**
- Report of the Interim Director Finance & Resources (copy attached).
Contact Officer: Jane Strudwick Tel: 01273 291255
- 33 STRATEGIC RISK MAP FOCUS: SR19 IMPLEMENTATION OF THE CARE ACT; SR 20 BETTER CARE FUND; AND SR13 KEEPING VULNERABLE ADULTS SAFE FROM HARM & ABUSE** **91 - 96**
- Report of the Interim Director Finance & Resources (copy attached).
- Contact Officer: Jackie Algar Tel: 01273 29-1273*
Ward Affected: All Wards
- 34 INTERNAL AUDIT AND CORPORATE FRAUD PROGRESS REPORT** **97 - 102**
- Report of the Interim Director Finance & Resources (copy attached).
- Contact Officer: Graham Liddell Tel: 01273 291323*
- 35 INFORMATION GOVERNANCE** **103 - 108**
- Report of the Monitoring Officer and Senior Information Risk Officer (copy attached).
- Contact Officer: Abraham Ghebre-Ghiorghis Tel: 01273 291500*
Ward Affected: All Wards
- 36 CASH COLLECTION CONTRACT** **109 - 114**
- Report of the Interim Director Finance & Resources (copy attached).
- Contact Officer: Graham Liddell Tel: 01273 291323*
- INFORMATION ITEMS FROM THE POLICY & RESOURCES COMMITTEE**
- 37 TARGETTED BUDGET MANAGEMENT (TBM) 2015/16 MONTH 2** **115 - 200**
- Extract from the proceedings of the Policy & Resources Committee meeting held on 9 July 2015; together with a report of the Interim Executive Director of Finance & Resources (copy attached).
Ward Affected: All Wards
- 38 TREASURY MANAGEMENT POLICY STATEMENT 2014/15 - END OF YEAR REVIEW** **201 - 226**
- Extract from the proceedings of the Policy & Resources Committee meeting held on 9 July 2015; together with a report of the Interim

AUDIT & STANDARDS COMMITTEE

Executive Director of Finance & Resources (copy attached).

Ward Affected: All Wards

39 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 22 October 2015 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact John Peel, (01273 291058, email john.peel@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk.

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